University Undergraduate Core Committee

Tuesday, March 31, 2020
Remote meeting
11am – 1pm

Meeting Minutes

Attendees: Judy Geczi, Anne McCabe, Jennifer Rust, Ness Sandoval, Ellen Carnaghan, Sheri Anderson, Kim Druschel, Ryan McCulla, Filippo Marsili, Christopher Thomas, Michael Swartwout, Kyle Crews, Lauren Arnold, Margaret Bultas, Ginge Kettenbach, Joseph Nichols, Ellen Crowell, Jay Haegen, Jordan Glassman, Gary Barker, Steve Sanchez, Bill Rehg, Peggy Dotson, Louise Neiman, Marissa Cope, Laura Rettig

1) Announcements
   - Message from Core Director regarding Associate Directors of the Core positions will go out on 4/1; deadline for self-nominations is 5/1
   - Core Director is now meeting with all deans to discuss populating the newly-structured UUCC committee / subcommittees
   - Parks has already announced their 2020-1 representatives: Michael Swartwout will continue as UUCC rep; Ronaldo Luna will serve on one curricular subcommittee
   - Core Director is now beginning work on revisions to bylaws and website to reflect Core passage
   - Approval of the 3/24 meeting minutes (approved)

2) Final Review: AD position descriptions (to go out 4/1/2020)

3) Discussion: Goals, design and scope of Core Pilot for FA 21.

   UUCC members discussed what we would like to learn from a pilot, to then govern how the pilot should be structured. Questions discussed:
   1. What questions do we have about the Core that a pilot might help us answer?
   2. What kinds of things might we be able to practice on a smaller scale with a pilot that we can then adjust before rolling the Core out to all students?
   3. What kinds of questions could we ask of a pilot that would be most meaningful as a preliminary assessment tool?
   4. How might the pilot best help us maintain and build momentum for the Core?
   5. What questions do we have about faculty preparedness that a pilot could help answer?
   6. What questions do we have about student populations / preparedness that a pilot could help answer?
   7. What would be the right component(s) of the Core to pilot in FA21?
   8. How can we generate student buy-in for a pilot?

   Responses from UUCC members to these questions formed discussion; Core Director will use notes from this discussion to draft a Pilot Plan that the UUCC will then critique to improve. Plan to be discussed at 4/14 UUCC meeting.

4) Discussion: Procedure for reviewing Associate Director applications (goal to appoint all ADs by 6/1)
   - Break into seven subcommittees (one for each position) with each reviewing all applications for assigned position. These committees will be in place before applications are submitted (by April 1 if possible)
   - Each subcommittee will identify a short list of max. 3 candidates to be interviewed by UUCC.

- UUCC discussed need for all members to see all applications across positions, to ensure that we are thinking about diversity within and across candidate pools.
- UUCC will shift subcommittee membership if and when conflicts of interest arise (e.g., the candidate is from subcommittee member's own department, etc.)

5) Adjourn